

**School District No. 38 (Richmond)**  
**7811 Granville Avenue, Richmond, BC V6Y 3E3**

**MINUTES OF PUBLIC MEETING OF POLICY COMMITTEE**

Date: Monday, April 16, 2018 at 10:30am  
Board Room, Main Floor, Administration Building

Present: Sandra Nixon, Chairperson  
Donna Sargent, Vice Chairperson  
Sherry Elwood, Superintendent of School  
Alice Wong, Member  
Liz Baverstock, President, RTA  
Colleen Howu, Parent \*  
Gail Hackenbruch, Executive Assistant (Recording Secretary)

\*Joined the meeting in progress

The Chair called the meeting to order at 10:38am.

**1. INTRODUCTIONS**

Nil.

**2. ADOPT AGENDA**

The agenda was adopted as presented.

**3. APPROVE MINUTES**

The minutes of the meeting held Monday, March 12, 2018 were approved as circulated.

**4. SOGI POLICY PROCESS**

The Chair advised that the proposed (new) policy, its regulations and administrative guidelines have now been placed into the stakeholder consultation process. The Superintendent provided information on the two public information sessions scheduled for Tuesday, April 24, 2018 and Saturday, May 5, 2018 at Palmer secondary school at which senior staff, school administrators, members of district stakeholder groups, students and cultural interpreters will assist the public with answering questions and how to provide their input in either written form or online via the Let's Talk38 website. She then presented information on the student activities planned at secondary schools to solicit input and the social media campaign. Attendees had comments and questions on: anticipated attendance of stakeholder groups at the public information sessions; timing for communicating the SOGI consultation and feedback process for principals and vice principals; having a formal check in process with the Communications and Marketing Manager for the media at the two public information sessions; and the feedback process for students.

**5. POLICY REVIEW STATUS [standing item]**

Policy status to March 30, 2018 was included with the agenda package.

*Colleen Howu entered the meeting at 10:56am. during the above discussion.*

**6. AGENDA ITEMS FOR UPCOMING MEETINGS**

The status of future agenda items to April 11, 2018 was included with the agenda package.

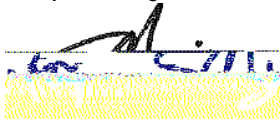
**7. NEXT MEETING DATES**

Meetings are scheduled for 10:30am on the following dates: Monday, May 14 and Monday, June 18.

**8. ADJOURNMENT**

The meeting adjourned at 11:06am.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Sandra Nixon", is written over a yellow textured background.

Sandra Nixon, Chairperson  
Policy Committee