

Facilities and Building Committee <https://sd38.bc.ca/jb733475396>

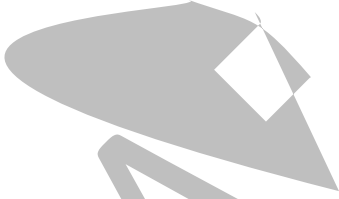
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The Richmond Board of Education acknowledges and thanks the First Peoples of the h

1. Adopt Agenda
2. Approve Minutes
Public minutes from meeting held November 6, 2024 attached.
3. Facilities Planning Update (standing item)



DRAFT



Report to the Facilities and Building Committee (Public)

DATE: December 4, 2024

FROM: Steve Ahluwalia, Director, Richmond Project Team
Umur Olcay, Manager, Facilities Planning
Joseph Balderston, Assistant Manager, Facilities Planning

DATE : December 4, 2024
FROM : Steve Ahluwalia, Director, Richmond Project Team
SUBJECT : Capital Projects (Richmond Project Team) Update

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

2015-2020 Strategic Plan (City of Richmond) and 2015-2020 Strategic Plan (Richmond School District)
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9 ' } o î W d Z facilities are well maintained, equitable, safe, and conducive to learning.

DISCUSSION

A. Major Capital Projects (capital projects \$1 Million or more fund8m2dn. ()Tjdillionund1

6. Samuel Brighthouse Building Addition (\$9.0 Million)
 - x Completed, final minor refinement in progress.
7. Cook Building Addition (\$7.5 Million)
 - x Completed, final minor refinement in progress.
8. Childcare Facility Spul'u'kwuks (\$1.98 Million)
 - x The facility is expected to accommodate approximately 50 children total for the daycare and before & after care program.
 - x Building permit was submitted in August 2024.
 - x

Report to the Facilities and Building Committee (Public)

DATE: December 4, 2024
FROM: Kristopher Wilkins, Director, Facilities Services
SUBJECT: Facilities Services Update

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

9 Goal 2: The district will maintain a safe, and conducive to learning.

DISCUSSION

Minor Capital Projects 2024/25

- x The 2024/25 Facilities Renewal Program (FRP) is underway, primarily funded by the Annual Facilities Grant (AFG), School Enhancement Program (SEP), Carbon Neutral Capital Program (CNC) and CIP (\$8.1 Million)
 - o DDC heating controls upgrade project (AFG) at School Board Office, Kingswood, Errington, Thompson and McNeely are complete. Talmey installation is underway, with Palmer in the final design review stage. Sea Island and Steveston are planned to start design in early 2025 and complete all work by the end of June 2025.
 - o MacNeill chiller replacement (SEP) is underway. New equipment is expected to be installed in the first week of December 2024. The project is expected to be completed in January 2025.

Maintenance Activities

Highlights in the Maintenance Departments:

- x Electrical Department continues to support lighting upgrade projects and the major capital projects. They are also working on security and fire alarm system upgrades at Blundell, Anderson and Talmey;
- x Plumbing Department has started the annual fire extinguisher recertification throughout the district with nine sites completed to date, and is preparing for the annual water testing at 1/3 of District sites in January
- x HVAC Department installed HRVs in Tomsett Portables 5 & 6 to provide fresh air changes and replaced all the control valves at Errington in support of the DDC upgrade. Primary focus of the department is to keep schools and classrooms warm and dry, ensuring our heating systems are working as intended;

- x Paint Department is continuing work on the interior repaint projects at Kidd, McNeely and Blair, supporting the completion of projects at other departments;
- x Carpentry Department completed several requests in support of the Kidd Indigenous Gathering Space, installed new flooring at the front entry of Burnett, and has started the construction millwork for the library renovations at Quilchena;
- x Grounds Department continued inspections and fall protection taps at playgrounds across the district and other site clean up work including clearing leaves, maintenance of parking lot drains, gutter cleaning and supporting various maintenance projects;
- x Grounds Department was also very busy with the clean up of several trees and large branches that fell in the recent heavy rain and wind from Fall storms; and
- x Continuing work on preventative, scheduled and service call maintenance in the Architectural, Finishes, Mechanical, Electrical and Grounds Departments across district sites.

Operations Activities

Highlights in the Operations & Rentals, Transportation, Assets & Safety, and Energy & Sustainability Departments:

{ Operations & Rentals

- o Preparing Winter Break schedule for the Operations Department, and assigning additional cleaning tasks for the break at each site;
- o New group of six sub custodians has been hired and has completed training program
- o Continuing the analysis of the custodial workload for each site and each custodian to assess fairness in the allocation of duties and square footage;
- o Custodial Workload Committee is meeting in the beginning of December to discuss the custodial workload analysis and
- o The custodial staff continue to focus on providing a safe and healthy learning environment for the students and staff of the Richmond School District.

{ Transportation and Assets

- o All drivers completed the annual bus evacuation drill
- o Bus aides and drivers participated in a Vancouver Coastal Health online course to increase knowledge, skills and confidence when working with students with disabilities or diverse abilities
- o A Winter maintenance schedule is being prepared for all buses;
- o New van for maintenance staff and a new Grounds truck have arrived and are completing their outfitting, ready to join the vehicle fleet
- o Buses and bus routes are running well and there have been no major issues to date, and
- o Two new electric buses are on schedule to arrive in May 2025

x Energy and Sustainability

- o 24/25 Eco Wise grant approvals have been issued to the 22 schools that are projects being run by the schools include Pack In, Pack Out, End locker clean up, putting doors and



Child Care Development Advisory Committee

October 2, 2024

7:00 PM

Virtual

Members in Attendance: Chantelle Pereira (Chair), Kevin Ching (Vice- Chair), Tiffany Mallen (Recording Secretary), Diana Ma, Tania Lam, Karen Jensen, Maho Kawasaki, Heather Larson

[REDACTED]

(Trustee Liaison) Jocelyn Wong, Joyce Lin, Elana van Veen, Harinder Mahli.

1. Welcome, Introduction and Regrets

2. Approval of the Agenda

[REDACTED]

a. Sub-committee Reports

i. Advocacy Sub-committee

None.

ii. Child Care Month Sub-committee

None.

iii. Child Care Grants Sub-committee

The City of Richmond Child Care Grants are now open for applications. The CCDAC Child Care Grants Sub-Committee will meet in November to review the submitted applications and make recommendations to the CCDAC for endorsement prior to their presentation to City Council for approval. Ms. Mallen thanked those members who have offered to volunteer on this sub-committee.

b. City Reports

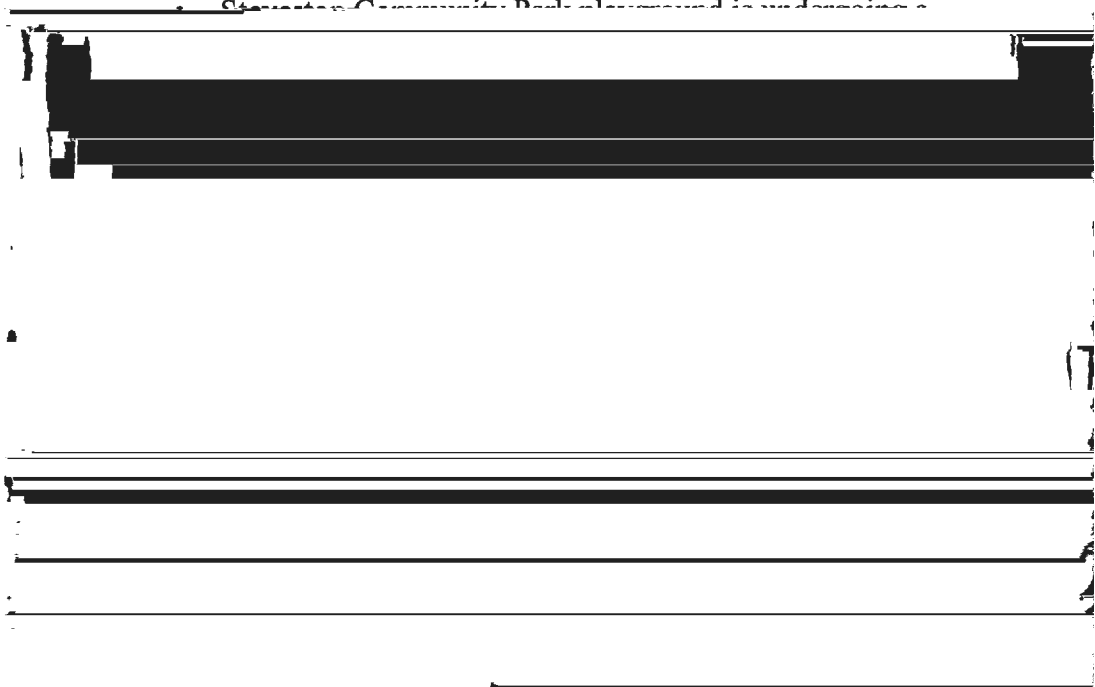
i. New Developments Proposing Child Care

None.

ii. Council Liaison

Councillor Day shared updates via email prior to the meeting including:

- Richmond's 3rd annual tree sale is taking place at the Richmond Works Yard, October 5, 2024 and is open to all Richmond residents.



a. School District Reports

i. School Board Liaison

There is continued integration of child care spaces on school grounds.

New facilities will be created at Southminster and Garden City element

[REDACTED]

10. Adjournment

The Committee Chair adjourned the meeting at 7:44p.m.

CARRIED

Certified a true and correct copy of the minutes of the meeting of the Child Care

Chan le Pereira, Chair

[REDACTED]

Tiffany Mallen, Recording Secretary

November 6 2024

Date

