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*After registering, you will receive a confirmation email containing information about joining the webinar.*

The Richmond Board of Education acknowledges and thanks the First Peoples of the hñq̓ min̓ m̓ language group on whose traditional and unceded territories we teach, learn and live.

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- (a) Recognition of Visitors
- (b) Announcements
- (c) Any materials not included in packages available to the public

- (a) Presentations
  - Blair Elementary School Choir Performance
- (b) Briefs
  - Nil.
- (c) Special Recognition
  - Nil.

Members of the public are invited to come forward with



(d)

*Chairperson: Donna Sargent*  
*Vice Chairperson: Debbie Tablotney*

The next meeting is scheduled for Wednesday, January 15, 2025, at 10:00 am.

(e)

*Chairperson: Debbie Tablotney*  
*Vice Chairperson: David Yang*

(i) : Policy 101/101-R: Strategic Planning  
Report from the Committee Chairperson attached.

(ii) : Policy 102: Diversity and Inclusion  
Report from the Committee Chairperson attached.

(iii) Minutes of the meeting held on November 12, 2024, are attached for information.

A meeting was held on Monday, December 2, 2024. The next meeting is scheduled for Monday, January 13, 2025, at 11:00 am.

Richmond School District  
7811 Granville Avenue, Richmond BC V6Y3E3  
604-668-6000 | sd38.bc.ca

[www.sd38.bc.ca](http://www.sd38.bc.ca)

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	David Yang Rod Belleza	Heather Larson	Ken Hamaguchi	Donna Sargent	Debbie Tablotney
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Richmond School District  
7811 Granville Avenue Richmond BC V6Y3E3  
6046686000 | sd38.bc.ca

Date: December 1 Q qb







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Upon their return, the Returning Officer announced that Trustee Hamaguchi

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Every day, you navigate the complexities of our educational system with grace and determination. Your leadership not only shapes the future of our schools but also impacts the lives of countless students, employees, and families. Your ability to foster a positive and inclusive environment is commendable.

Thank you for your leadership and dedication. We are grateful for your commitment to our students and our community.

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A meeting was held on November 6, 2024.

(b) BCSTA

Trustee Academy is scheduled for November 21-23, 2024 at the Westin Bayshore, Vancouver.

Trustee Yang highlighted the Provincial Council meeting held in October, focusing on the Capital Working Group.

(c) BCPSEA

BCPSEA Annual General Meeting is scheduled for January 30-31, 2025 – Trustee Representative is registered. Trustee Tablotney highlighted the BCPSEA Symposium held on November 7-8, 2024 on the topic "Insight and Opportunities, Human Resources in Education."

12. Correspondence

(a) For action:

Nil.

(b) For information:

Nil.

13. Adjournment

175/2024 MOVED BY R. BELLEZA AND SECONDED BY H. LARSON:

THAT the regular meeting of Wednesday, November 20, 2024 of the Board of Education b7d[



## Report to the Board of Education (Public)

Date: December 5, 2024

From: Christel Brautigam, Assistant Superintendent  
Maryam Naser, Assistant Superintendent  
Rob Laing, Assistant Superintendent  
Braunwyn Thompson, Assistant Superintendent

Subject: Strategic Plan-



### Continuing Education

The implementation of recommendations from the program review is underway, which includes evaluating current staffing and providing professional learning opportunities for staff in the areas of assessment, diversity, equity, and inclusion.

### School Stories

Dashboard

### Program Options Review

Findings from program review are being shared with all partner groups to ensure transparency and alignment.

Efforts to increase communication include parent information sessions, Late French Immersion school visits, and video and brochure development.

Evaluation how recommendations related to program location align with the Long-Range Facilities Plan.

Actively assessing professional learning needs of staff teaching within specialty programs.

### Acceptable Use of Student Personal Digital Device Guidelines

Schools were supported with implementing the Acceptable Use of Student Personal Digital Device Guidelines. Communication was shared with staff, parents and students and reinforced through the school start-up processes. Posters were created for classrooms and a FAQ document was created for staff to provide clarity and to support consistent implementation. Schools has reported that these guidelines have made a positive impact on student engagement and focused learning environments.

## Goal Two: The district fosters resilient and healthy life-long learners

### Examples of Actions that Support Goal 2:

#### Mental Health and Well-being

Professional learning opportunities for both secondary and elementary school staff are ongoing and have included Everyday Anxiety for Educators (EASE), social emotional learning and classroom strategies, mindfulness classroom strategies, and social responsibility classroom and school supports.

Early Learning Childhood Educators completed Everyday Anxiety Strategies for Early Years (EASEY) training this fall.

Refreshed ERASE website now linked on all school website toolbars for efficient access by staff, students, and families.

#### Data Collection

Administration of the Middle Years Index (MDI) student survey will occur in our schools for Grade 5 and Grade 8 students in early 2025.

#### Promotion of Community Events, Programs and Services

Ongoing opportunities in collaboration with City of Richmond shared through district communication channels, including the GO program, school swimming programs, and the Active Recreation and Sport Fund.

Collaboration with Family Smart to promote and provide space for community learning sessions this fall.



Parent Education Series for the 2024-25 school year features four virtual evenings of learning with Safer Schools Together, Hannah Beach, and Tianna Sharifi with a focus on healthy digital habits and safety.

Library three times over the year to share info about offerings for families with children aged 0 to 5

Goal Three:

within district planning and practices

Examples of Actions that Support Goal 3:

Professional Learning

-instructional day. Keynote speakers are booked for this

event including the Superintendent and Assistant Superintendent of Indigenous Education from MECC.

Ongoing professional learning includes sessions offered on building Indigenous resource collections.

9 schools are participating in Inquiry Grants this year focused on Truth and Reconciliation.

Indigenous resource selection criteria has been developed and shared with all schools

Resources

Métis Family Connections Program Navigator Early Years visiting all sites November 2024 to explore the Métis Cultural Resource Kit and the Métis Early Learning & Child Care Framework that all centres received 2024 (from the Métis Nation BC, under the MoECC).

Visits are also to inform teachers and families about the latest updates, programs, and services that can positively impact our community.

This initiative involves revising cataloguing systems to support decolonization and reorganization of physical library spaces. This work is led by the District Library Coordinator, Indigenous Curriculum and Pedagogy Consultants and the DEI Consultant.

IPC initiative featured at Teacher Librarian Conference in September.

IPC has been implemented in 8 schools, with plans to expand the initiative to additional schools throughout the school year. Teacher Librarians will receive dedicated support time to assist with this work.

Library Learning Commons Collections

Ongoing support for teachers includes providing funds to support resource acquisition, professional development, and continued support from Teacher Consultants.

Goal Four: The district builds literacy, numeracy, and digital literacy through innovation and a commonly held vision

Examples of Actions that Support Goal 4:

Literacy & Numeracy

Ongoing support for Pillars of Literacy and Numeracy Foundations including developing resources to be shared on Learn38.

Ongoing professional development including class visits to Grauer Studio, formative assessment support, Lunch and Learns, and co-planning & co-teaching assistance.

Literacy Consultant in Residence Program has been launched to provide support at two elementary sites.

Classroom Enhancement Fund Projects (CEF)

- 17 Elementary projects launched with many schools engaged in multiple projects.
- All projects receive release time and dedicated support from Teacher Consultants.
- September 25 & November 7: secondary CEF projects were provided two full days of professional development time.
- Secondary projects are supported through school-based Literacy/Numeracy Facilitators who have been given release time to collaborate with colleagues.

Digital Literacy

Over 80 classrooms have been supported this term by teacher consultants in areas such as using digital portfolios, coding, artificial intelligence (AI), classroom apps, apple id, various iPad apps, and Microsoft tools.

Professional learning sessions included those for Teacher Librarians as technology leaders on AI, digital literacy and library databases; additional opportunities for educators have included sessions on AI and classroom use, the digital portfolios, classroom apps and coding at both Lunch and Learns and on Pro-D days.

The digital literacy framework is in its final draft. The framework will be shared on Learn38, accessible to all staff, and implementation will be supported through professional learning sessions.

STRATEGIC PRIORITY TWO - EQUITY AND INCLUSION

Goal One: District learning environments are equitable and inclusive

The four Indigenous Gathering Spaces operate as a place for Indigenous students to find community as well as to receive support with academic pursuits. Furniture, artwork and formal ceremonies serve to further Indigenize the gathering spaces.

Student voice is incorporated into competency based individual education plans meaningfully by students having a voice in their academic and social goals.

A project to update resources for ELL learners to diversify and ensure representation of identity and diversity of students is present in resource collections is set to launch in January.

#### Student Voice

Keynote speaker secured for February Student Voice Forum focused on identity and belonging through story.

Student voice through scanning and questionnaires in schools support data gathering practices related to student wellbeing and is used to shape activities in schools that promote resiliency.

Focus on belonging in student voice groups including Table 38, Presidents Council and the Student Voice Forum. Students collaborate to create the content of each meeting and event, focused on the overall theme of belonging.

#### Program Review Implementation

Conversations around program and curriculum design at Aspen are robust and ongoing. Weekly team meetings take place with the Director of instruction, Equity and Inclusive Learning, around Program design, function, and intention and how best to refine best practice strategies already in place.

Implementation of recommendations from the Alternate Program Review continue with specific program information now available for all staff on RichNet and for the public on the SD38 district website, quarterly meetings and professional learning opportunities for secondary alternate program staff, and a centralized referral process through District Based Team.

#### Inclusive Learning

Kingswood and Tomsett now have accessible architectural signage in place.

The accessible playground at Aspen is complete and has been in use since September.

Collaboration with the Facilities Department has a review of all elevators underway for upgrades or replacement where needed to

Training for staff includes in-service provided in September and throughout the school year for school teams of Principals and Vice Principals (P/VPs) and Resource Teachers. Ongoing collaboration with P/VP and Resource Teachers includes school visits and P/VPs information sessions and Inclusive Education updates at monthly P/VP meetings.

Every third Wednesday, resource teachers meet online to understand policies and procedures and to deepen their practice. Topics include Inclusive reporting, IEP writing and programming support.

Keynote speaker at primary and secondary mini conference topic was about the effects of anxiety on student behaviour

Inclusive education updates at monthly elementary P/VP meetings and Secondary Inclusive Learning Network are ongoing.

District-Wide Inclusive Learning Scan was completed June 2024. Identified areas for continued growth include identification of targeted supports and implementation of those targeted supports for identified students. This includes ongoing collaboration between





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## Report to the Board of Education (Public)

Date: December 11, 2024  
From: Debbie Tablotney, Trustee, Chairperson of Policy Committee  
Subject: Policy 101/101-R: Strategic Planning

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### RECOMMENDATION:

THAT the Board of Education approved Policy 101/101-R: Strategic Planning in accordance with Board Policy 204: Creation and Revision of Policy and Regulations.

### BACKGROUND:

The Policy Committee will be bringing to the board minor revisions to existing policies and/or regulations in accordance with Policy 204: Development and Revision of Policy and Regulation, and



Association(RTA) Official representatives from partner groups participate on behalf of their members in







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## Report to the Board of Education (Public)

Date: December 11, 2024

From: Debbie Tablotney, Trustee, Chairperson of Policy Committee

Subject: Policy102: Diversity and Inclusion

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### RECOMMENDATION:

THAT the Policy Committee recommends to the Board of Education that revised Policy102: Diversity



December 2, 2024	Policy Committee (Public)	Draft revised policy incorporating trustee feedback submitted to Policy Committee (Public). Recommendation to place into Partner Group Review Process from December 12, 2024, to February 28, 2025
December 11, 2024	Board of Education (Public)	Possible Board approval for entry into Partner Group Review process from December 12, 2024, to February 28, 2025
December 12, 2024 to February 28, 2025		Partner Group Review process
April 14, 2025	Policy Committee (Public)	Updated draft policy incorporating partner group input brought to Policy Committee (Public). Possible Notice of Motion for approval at April Board meeting.
April 23, 2025	Board of Education (Public)	Possible Notice of Motion for final approval of revised policy at May Board meeting.
May 21, 2025	Board of Education (Public)	Possible Board approval of revised policy.

Respectfully submitted,

Debbie Tablotney







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## DISTRICT PHILOSOPHY

Policy 10 2

### Diversity and Inclusion

The letter and spirit of the Canadian Charter of Rights and Freedoms shall be observed, supported, and enforced so that all members of the school community may work and learn together in an atmosphere of celebration and respect for individual differences.

#### Employment Practices

A policy of nondiscrimination, as defined under the Canadian Charter of Rights and Freedoms, shall prevail in all matters of employment, promotion and assignment of staff, and in provision of facilities and access for those with disabilities.

#### Educational Practices

The Board of Education (Richmond) is committed to providing an inclusive environment that is safe and supportive for all students and staff.



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